# Eagle Mountain Public Library Technology Plan
## 2005-2007

## I.      Mission

"The mission of the Eagle Mountain Public Library is to provide quality materials and services which fulfill educational, informational, cultural, and recreational needs of the entire community in an atmosphere that is welcoming, respectful, and businesslike.  We also want to encourage children to develop an interest in reading and learning and assist residents of all ages in meeting educational and personal enrichment objectives."

The Eagle Mountain Public Library's Technology Plan supports the Library's overall mission statement.  Obtaining the necessary technology of additional public access computers will help us to provide a broader range of educational and informational materials to our patrons.  Public Internet Access will allow those who do not have this available in their homes to access a multitude of information previously unavailable to them.

## II.      Introduction

The Eagle Mountain Public Library serves a population of 11,000 and increases daily in our rapidly growing community.

In order to carry out the mission and goals of the Eagle Mountain Public Library the Board and Staff has established written policies, procedures and practices in accordance with local, state and federal documents.  The Library will review those periodically to be sure they are up to date and to ensure that we are meeting our goals and objectives.

## III.      Existing Technology

Telecommunications service:  The library utilizes two phone lines.  They are used for general communications and fax capability.

Technology available:

Hardware:  The library has 2 Staff computers with the following hardware on it:  Windows XP, Microsoft Office 2000, Word, Adobe Acrobat, Alexandria, and a CRT flat screen monitor. The Library has another 2 computers with Windows XP, Microsoft Office 200, Word, Adobe Acrobat, Alexandria, and a 17inch monitor.

Printers/Copier/Fax Machine:  One Hewlett Packard Office Jet copier, printer, fax and scanner, and one HP Inkjet.

Software:

Other:  Copier:  One office copier for public use.

Technology Support:  Family Solutions

Patron Use Computers:  Two, both from the Gates Foundation Comp. with all software.

## IV.     Goals and Timeline

Year 2005
Objectives:

1.  Apply for LSTA Federal Grant to provided 2 additional public access computers.
2.  Continue to upgrade the Library web page with all policies, new acquisitions and library events.
3.  Research more useful website company to host our library website and implement.
4.  Establish tracking methods (see #2 next page).

Year 2006
Objectives:

1.  Establish tracking methods by which the Library can assess the usage of our public access computers and the usage of the web based catalog.
2.  Implement staff and public training of new equipment.
3.  Review need of upgrade of circ desk computer.

Year 2007
Objectives:
1.  Replace current staff computer with a higher end computer.
2.  Upgrade Alexandria software.
3.  Keep printer and other technologies upgraded.
4.  Expand web page.

5. Review computer policies and make changes as necessary.

## V.     Staff and Patron Training

The Library recognizes the need to stay informed regarding changing technology and encourages staff training when programs are offered.  The library staff is encouraged to participate in ULA workshops and UPLIFT.

The library staff will assist individual patrons in the use of the Internet, reference databases on Pioneer and word processing.

## VI.     Evaluation

To ensure excellent library services for the community of Eagle Mountain, the library staff and board will constantly evaluate existing services through suggestions, patron request forms, internet surveys and statistical tracking of activity on our web site.  Patron input and satisfaction are essential to a successful library environment.  The library must keep pace with the demands from the community and be of high quality and standards.

Eagle Mountain continues to experience great population growth.  The requests for Internet services are increasing and we recognize the need to reach all of our patrons.  This indicates urgency for additional technology services by a growing population that rely on the library to fulfill their needs.

## VII.     Budget

The Eagle Mountain Library operating budget is part of the City of Eagle Mountain's budget.  The library recognizes the need for additional funding to carry out expected services.  The library board has regular communication with our City Board and they have been very willing to provided us with a small but reasonable budget for a library of our size.  In the future, we will seek increasing budgets from the city to help provide the citizens with the needed resources.  Additional goals for funding include:
1. Apply for available grants
2. Additional support from the community.

2005
Annual costs:
Equipment, Supplies and Maintenance:  $1,000
Computer Supplies and Maintenance:  $850
Telecommunications and Internet Service:  $1800

2006
Annual costs:
System Maintenance:  $1600
Telecommunications and Internet Service:  $1800

2007
Annual costs:
System Maintenance:  $2000
Telecommunications and Internet Service:  $1800
Replace old staff computer with new one:  $1500